



Application Format for Sub Agent (e SBTR)

To,

**The General Manager,
(Planning),
Bank of Maharashtra,
"Lokmangal" 1501,
Shivaji Nagar, Pune - 411005**

Reg: Application for appointment as Sub Agent for GRAS /eSBTR.

(A) I/We are

- Post office(Address:_____)
Concern Person Name & Contact Details _____)
- Nationalized Bank(Address:_____)
Concern Person Name & Contact Details _____)
- Co-operative Bank having classified as 'A' grade for post consecutive 3 years.
(Address:_____)
Concern Person Name & Contact Details _____)
Attached relevant documents
- Individual Stamp Vendor(Address:_____)
Person Name & Contact Details _____)

(B) Presently I/We am/are appointed as

- Franking Vendor (License No._____)
- Licensed Stamp Vendor (License No._____)
- Franking user(License No._____)

I/We clarify that; I/We can handle Government responsibilities with care. I/We have gone through rules of Government made in this behalf and has accepted to abide by them and also if any amendments thereto. I/We request you to approve me/we as Sub Agent on following conditions-

Sr.	Subject	Condition
1.	Simple Receipt	Sub agent shall issue a simple receipt of any required amount.
2.	e-SBTR	Sub agent shall make e-payment for e-SBTR only in case the e-SBTR value is more than rupees five thousand and has to collect e-SBTR from our Bank.
3.	Payment for e-SBTR	Sub-Agent shall not collect any commission or any other charges from the customer.

4.	Payment for Simple receipt/e-Challan	Sub-Agent will only collect from the customer, the service charges as prescribed by the Government.(Rs.50/- at present)
5.	Payment of Stamp Duty and Regn Fee together	When both are paid together, only single commission/service charges would be paid/collected.
6.	In case of Simple receipt being issued on-line by Sub-Agent to customer. Or to the customer directly	It will be treated as e-payment for Reserve Bank of India commission.
7.	If the Sub-Agent is a traditional stamp vendor or franking vendor.	Sub-Agent will only use ePayment methods for payment of Stamp Duty worth Rs. 5000/- and above and will not use traditional methods of stamp duty and will use ePayment for payment of any amount of Registration Fees.

I/We agrees that if there is any dispute between us (Bank and Sub-Agent), the remedies are to be sought mutually without involving The Government in between & the decision of General Manager, Planning (Bank of Maharashtra) shall final and accepted to us.

Thanking you,

Yours faithfully,

Sign: _____
Name: _____
Designation: _____
Address: _____

BANK DETAILS
Account Name: _____
Account Number: _____
Branch Name: _____
Branch Code: _____

Date: _____

SEAL

Expected Number of e SBTR per Month _____ Numbers.

Encl: Attached all relevant documents