NAME OF THE PROJECT – (SECURITY OFFICERS) 2016-17

NAME OF THE CANDIDATE : _____

DATE OF JOINING   :   **EMPID:**

NO	DOCUMENTS VERIFIED	YES	NO	REMARKS
01.	ACCEPTED OFFER LETTER			
02.	PROOF of DATE OF BIRTH			
03.	EDUCATIONAL QUALIFICATION			
	(a) SSC			
	(b) HSC			
	(c) GRADUATION			
	(d) POST – GRADUATION			
	(e) COMPUTER / LITERACY			
	(f) ANY OTHER			
04.	CASTE CERTIFICATE			
04 A	SC/ST/OBC CERTIFICATE			
04 B	OBC – CREAMY LAYER CERTIFICATE			
05	PHOTO IDENTITY			
06	EX-SERVICEMEN DISCHARGE LETTER			
07	PHYSICALLY CHALLENGED CERTIFICATE			
08	MEDICAL CERTIFICATES / REPORT			
09	POLICE VERIFICATION REPORT			
10	TWO CHARACTER CERTIFICATES			
11	SECURITY / SERVICE BOND FOR RS.2,00,000/-			
12	Discharge / RELIEVING LETTER from Present Employer			
13	NOC FROM PRESENT EMPLOYER (If employed in Govt/PSUs)			
14	STAFF INVENTORY FORM (Personal Information)			
15	SUBSCRIBER REGISTRATION FORM under New Pension Scheme (Or if already holding PRAN, forms for shifting of PRAN to BOM)			

Name, PF NO & signature of official verifying the documents: → **Signature:**
           PF NO / EMPID: **FULL NAME:**
The above is an indicative list. Only those documents which are applicable should be verified.