



**मानव संसाधन प्रबंधन विभाग**  
**Human Resources Management Department**  
प्रधान कार्यालय: लोकमंगल, 1501, शिवाजीनगर, पुणे-5  
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AX1/ST/RP/Project...../2020-21

Date: -

TAHSILDAR/ BLOCK REVENUE OFFICER,  
TALUKA/TOWN/CITY/ \_\_\_\_\_  
DISTRICT \_\_\_\_\_

Dear Sir,

Reg:- Caste certificate issued to Shri/Smt.....  
Address: -

Shri / Smt....., is one of the successful candidate for the post of ..... He/ She will be recruited in our Bank under Reserved category for Scheduled Castes / Scheduled Tribes / Other Backward Classes/ Economically Weaker Section.

Shri./Smt....., claims that he/she belongs to community which is recognized as a Scheduled Caste / Scheduled Tribes / Other Backward Class/ Economically Weaker Sector under the constitution.

You are requested to verify from your record that the said certificate was issued under your seal and signature.

If we do not receive any communication within 30 days on the above matter from the receipt of this letter we shall presume that the said certificate was issued by you.

ROLL No.  
REGD No.

Authorized Officer  
Branch / Office  
Round Stamp of Branch / Office

(To be signed by B. M. / Authorized Officer of any Branch or Office / Zonal Office of Bank of Maharashtra. Branch Manager / Authorized Officer is requested to issue this letter to the candidate and write the Roll Number & Registration Number as per Offer Letter sent by email / hard copy thereof).