

RECRUITMENT OF PART TIME SUBSTAFF- 2017

Online Registration of Application starts from	10.06.2017
Last date for Online registration of application	24.06.2017
Payment of Fees Online / Offline	10.06.2017 to 24.06.2017

Click here to apply: www.bankofmaharashtra.in

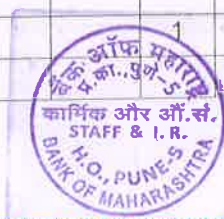
Bank of Maharashtra invites online applications for vacancies for PART TIME SUB STAFF- on 1/3rd scale wages in Subordinate cadre as indicated below:-

STATE	DISTRICT	No. of vacancies # *	SC	ST	OBC	UR	Out of total vacancies					
							OH	VI	HI	EXS	DXS	
GUJRAT	BANAS KANTHA	1				1						
DADRA&NAGAR HAVELI	DADRA&NAGAR HAVELI	1				1						
GUJRAT	AHMADABAD	4			1	3			1			
GUJRAT	BHAVNAGAR	1				1						
DAMAN & DIU	DAMAN	1				1						
GUJRAT	NARMADA	1		1								
GUJRAT	RAJKOT	1				1						
GUJRAT	SURAT	2			1	1			1			
GUJRAT	VADODARA	2			1	1						
MAHARASHTRA	AHMEDNAGAR	13	1	1	5	6			3		1	
MAHARASHTRA	AKOLA	3		1		2						
MAHARASHTRA	BULDHANA	10	1	1	3	5			2			
MAHARASHTRA	WASHIM	4	1		1	2			1			
MAHARASHTRA	AMRAVATI	4		1	1	2			1			
MAHARASHTRA	WARDHA	2			1	1						
MAHARASHTRA	AURANGABAD	11	1		4	6			2		1	
MAHARASHTRA	JALNA	6	1	1	1	3			1			
KARNATAKA	BANGALORE	3	1		1	1			1			
KARNATAKA	BELGAUM	1				1						
KARNATAKA	BIJAPUR	1			1				1			
KARNATAKA	CHITRADURGA	1				1						
KARNATAKA	DAKSHINA KANNADA	1				1						
KARNATAKA	DHARWAR	3	1		1	1			1			
KARNATAKA	GULBARGA	1				1						
KARNATAKA	HASSAN	1				1						
KARNATAKA	KOPPAL	1				1						
MADHYA PRADESH	ASHOK NAGAR	1				1						
MADHYA PRADESH	BETUL	1				1						
MADHYA PRADESH	BHOPAL	1				1						
MADHYA PRADESH	GUNA	1				1						
MADHYA PRADESH	HOSHANGABAD	1				1			1			

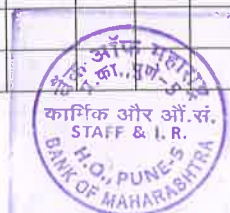
MADHYA PRADESH	RAISEN	1				1				
HARYANA	BHIWANI	1				1				
CHANDIGARH	CHANDIGARH(PROPER)	1				1				
PUNJAB	AMRUTSAR	1				1				
PUNJAB	FEROZPUR	1				1				
HARYANA	HISSAR	1				1				1
PUNJAB	HOSHIARPUR	2	1			1				
PUNJAB	JULLUNDUR	2	1	1						
HIMACHAL PRADESH	KANGRA	1				1		1		
PUNJAB	LUDHIANA	2	1			1				1
PUNJAB	NAWANSHAHR	1				1				
HARYANA	PANCHKULA	1				1				
PUNJAB	PATHANKOT	1				1				
PUNJAB	RUPNAGAR	1				1				
PUNJAB	S A S Nager	2	1	1						1
PUNJAB	SANGRUR	1				1				
JAMMU & KASHMIR	SRINAGAR	1				1				
MAHARASHTRA	CHANDRAPUR	3	1	1		1				
MAHARASHTRA	GADCHIROLI	2	1			1				
MAHARASHTRA	YAVATMAL	5	1	2		2				1
TAMILNADU	COIMBATORE	1				1				1
KERALA	ERNAKULAM	1				1				1
KERALA	KASARAGOD	1				1				
KERALA	KOTTAYAM	1				1				
KERALA	KOZHIKODE	1				1				
TAMILNADU	KRISHNA	1			1					
TAMILNADU	MADRAS	1				1				
TAMILNADU	MADURAI	1			1					
KERALA	MALAPPURAM	1				1				
TAMILNADU	NAMAKKAL	1				1				
TAMILNADU	NORTH ARCOT	1				1				
KERALA	PATHANAMTHITTA	1			1					
TAMILNADU	PERIYAR	1				1				
KERALA	QULION	1				1				
TAMILNADU	SIVAGANGA	2	1			1				1
TAMILNADU	THANJAVUR	1				1				
DELHI	DELHI	13	1	3		9				3
UTTAR PRADESH	GHAZIABAD	3	1	1		1				1
HARYANA	GURGAON	3	1	1		1				1
HARYANA	JHAJJAR	2		1		1				1
UTTAR PRADESH	MEERUT	1				1				
UTTAR PRADESH	NOIDA	1	1							
HARYANA	REWARI	1				1				
HARYANA	ROHTAK	1				1				
GOA	GOA	5				5				1
MAHARASHTRA	RATNAGIRI	4			1	3				1



MAHARASHTRA	SINDHUDURG	5	1		1	3				1	1
ANDRA PRADESH	EAST GODAVARI	1				1				1	
ANDRA PRADESH	WEST GODAVARI	1			1						
TELANGANA	ADILABAD	1				1					
ANDRA PRADESH	GUNTUR	2	1			1					
TELANGANA	HYDERABAD	2			1	1				1	
TELANGANA	KARIMNAGAR	1				1					
ANDRA PRADESH	KRISHNA	2			1	1					
TELANGANA	MAHBOOBNAGAR	1				1					
ANDRA PRADESH	PRAKASAM	1				1					
ANDRA PRADESH	VISHAKHAPATNAM	1				1					
TELANGANA	WARANGAL	1				1					
MADHYA PRADESH	EAST NIMAR	1				1					
MADHYA PRADESH	INDORE	1				1					
MADHYA PRADESH	WEST NIMAR	2	1			1					
MADHYA PRADESH	CHHINDWARA	7	1	2	2	2				2	
MADHYA PRADESH	JABALPUR	3	1	1		1				1	
MADHYA PRADESH	KATNI	1				1					
MADHYA PRADESH	NARSINGHPUR	1				1					
MADHYA PRADESH	SEONI	4	1	1	1	1				1	
RAJASTHAN	AJMER	1				1					
RAJASTHAN	ALWAR	1				1				1	
RAJASTHAN	BANSWARA	1		1							
RAJASTHAN	BARMER	1				1					
RAJASTHAN	JAIPUR	9	2		2	5				2	
RAJASTHAN	JODHPUR	1				1					
RAJASTHAN	PALI	1		1							
RAJASTHAN	SAWANI MADHOPUR	1				1					
MAHARASHTRA	DHULE	3	1			2				1	
MAHARASHTRA	JALGAON	5	1	1	1	2				1	
MAHARASHTRA	NANDURBAR	5		2	1	2				1	
MAHARASHTRA	KOLHAPUR	9	1	1	3	4				2	
MAHARASHTRA	SANGLI	5			1	4				1	
WEST BENGAL	24 PARGANA SOUTH	1				1					
BIHAR	AURANGABAD	1				1				1	
BIHAR	BHOJPUR	1				1					
JHARKHAND	BOKARO	1				1					
ASSAM	BONGAIPURAM	1				1					
BIHAR	DARBHANGA	1				1					
ASSAM	DIBRUGARH	1				1	0				
NAGALAND	DIMAPUR	1				1	0	0	0	0	0
ORISSA	GANJAM	1				1				1	
BIHAR	GAYA	1	1							1	



JHARKHAND	GIRIDIH	1				1						
WEST BENGAL	HOWRAH	1				1						
MANIPUR	IMPHAL	1				1	0	0	0	0	0	
ORISSA	JAGATSINGHPUR	1				1						
ORISSA	JHARSUGUDA	1				1						
ORISSA	KHURDA	1		1								
WEST BENGAL	KOLKATA	1				1						0
BIHAR	MADHUBANI	1				1						
BIHAR	MUZAFFARPUR	1				1						
BIHAR	PATNA	1			1							
ORISSA	PURI	1				1						
ASSAM	SHAHDOL	1				1						
BIHAR	SIWAN	1				1						
ASSAM	TINSUKIA	1				1						
BIHAR	VAISHALI	1			1							
MAHARASHTRA	BEED	2			1	1					0	
MAHARASHTRA	LATUR	3			1	2					1	
MAHARASHTRA	NANDED	2		1		1						
MAHARASHTRA	PARBHANI	2				2						
UTTAR PRADESH	AGRA	1				1						
UTTAR PRADESH	ALIGARH	1				1						
UTTAR PRADESH	BALRAMPUR	1			1							
UTTAR PRADESH	BARABANKI	1			1							
UTTAR PRADESH	BASTI	1			1							
UTTAR PRADESH	BIJNOR	1			1							
UTTAR PRADESH	BUDAUN	1				1					1	
UTTAR PRADESH	BULANDSHAHR	1				1						
UTTAR PRADESH	FAIZABAD	2		1		1					1	1
UTTAR PRADESH	FARRUKHABAD	1				1						
UTTAR PRADESH	GHAZIABAD	2		1		1					1	
UTTAR PRADESH	JAHNSI	1				1						
UTTAR PRADESH	JAUNAPUR	1				1						
UTTAR PRADESH	KANPUR CITY	2		1		1					1	
UTTAR PRADESH	LUCKNOW	1			1							
UTTAR PRADESH	MAHAMAYA NAGAR	1				1						
UTTAR PRADESH	RAE BARELI	1			1							
UTTARANCHAL	ROORKEE	1				1						
UTTAR PRADESH	SITAPUR	1				1						
UTTAR PRADESH	SULTANPUR	2		1		1					1	
UTTAR PRADESH	VARANASI	1				1						
MAHARASHTRA	M- MUMBAI SUBURB	1				1						
MAHARASHTRA	M-GREATER BOMBAY	6		1	1	1	3				1	
MAHARASHTRA	M-RAIGAD	14		1	1	4	8				3	1
MAHARASHTRA	M-THANE	2				1	1					
MAHARASHTRA	M-THANE	18		1	1	6	10				4	1
MAHARASHTRA	BHANDARA	6		1	1	1	3					
MAHARASHTRA	GONDIA	1			1							



MAHARASHTRA	NAGPUR	10	1	1	3	5		1		3	1
MAHARASHTRA	NASIK	15	1	2	2	10				4	1
MAHARASHTRA	PUNE	10	1		3	6				1	
MADHYA PRADESH	BALAGHAT	9	1	3	2	3				2	1
CHATTISGARH	BILASPUR	2				2					
CHATTISGARH	DHAMTARI	2		1		1					
CHATTISGARH	DURG	4	1	1	1	1				1	
CHATTISGARH	JANJGIR-CHAMPA	3		1		2				1	
CHATTISGARH	RAIPUR	5	1	2		2				1	
CHATTISGARH	RAJNANDGAON	3		1		2				1	
CHATTISGARH	SURGUJA	1				1					
MAHARASHTRA	SATARA	16	1	1	5	9	1			4	1
MAHARASHTRA	OSMANABAD	1				1					
MAHARASHTRA	SOLAPUR	13	1	1	4	7				4	1
		450	48	36	97	269	1	1	1	87	11

(Abbreviations:

SC -- Scheduled Caste,
OBC -- Other Backward C/ass,
OH -- Orthopedically Handicapped,
HI -- Hearing Impaired,
DXS -- Disabled Ex-servicemen)

ST -- Scheduled Tribe,
UR -- Unreserved,
VI -- Visually Impaired,
EXS - Ex-Servicemen

Selected candidates can be posted against any vacancy in the district/s mentioned above in the state as per the administrative requirements of the Bank.

* Candidates belonging to SC / ST OBC category can also apply for un-reserved vacancies. However, in such cases guidelines applicable to candidates belonging to unreserved category would apply.

ELIGIBILITY CRITERIA –

- (a) **Age** : Minimum age is 18 years and maximum is 28 years (relaxation in upper age limit for SC/ST/OBC/PWD/EXS/DXS candidates as per Government of India guidelines).**

Category	Relaxation in Upper age limit
General (Unreserved)	NIL
Scheduled Castes/ Scheduled Tribes (SC/ST)	5 years
Other Backward Class (OBC) (Non-creamy Layer)	3 years
Persons with Disability (PWD)	10 years
Widows, divorced women and women legally separated from their husbands who have not remarried	9 years
Ex-Servicemen/ Disabled Ex-servicemen	Actual period of service rendered in the defence forces + 3 years (8 years for Ex-servicemen belonging to SC/ST subject to a maximum age limit of 50 years)
Persons ordinarily domiciled in the state of Jammu & Kashmir during 1.1.1980 to 31.12.1989	5 years
Persons affected by 1984 riots	5 years
Regular employees of the Union Carbide Factory, Bhopal retrenched from service (Applicable to Madhya Pradesh state only)	5 years

Note:

- The relaxation in upper age limit to SC/ST/OBC candidates is allowed on cumulative basis with only one of the remaining categories for which age relaxation is permitted.
- The maximum age limit specified i.e. 28 years is applicable to General Category candidates.

(b) Educational Qualification



Minimum Education Qualification – 10th Standard or its equivalent examination pass.

(c) **Other :**

- (i) Candidate should be able to read and write in local vernacular language.
- (ii) Candidate should be a local resident of the center / District.

SCALE OF PAY (as on date)

Rs.3186.67 (ie 1/3rd of Rs. 9560) — Rs. 6181.67 (ie 1/3rd of Rs. 18545) + DA + HRA + Other allowances, as admissible as per rules of the Bank, in force from time to time

(I) **Recruitment Procedure :**

- a) There will be written examination.
- b) Local eligible residents desirous to work as part time sub staff on 1/3rd scale wages can apply for any vacancy in the district/s of the state and at the notified branches/offices to perform the duties of cleaning and maintenance of the premises of the Bank. A candidate may apply for the post at a specific centre (District) and he/she should produce proof of local residence (ration card/ adhar card/BPL card/voter card issued by EC /Driving license) to the satisfaction of Bank. The candidate should submit proof of age, caste, educational qualification, experience, etc.
- c) The temporary part-time sub staff working at the branches/offices of the Bank, who were sponsored by Employment Exchange at the time of their initial engagement will be eligible to participate in the "Part Time Sub staff Recruitment Process 2017", irrespective of their age, educational qualification on the date of advertisement, along with the candidates applying in response to the advertisement issued by the Zonal Office of the Bank of Maharashtra. However, for being eligible for participating in "Part Time Sub staff Recruitment Process 2017" for the permanent post, applicant must have fulfilled all the eligibility norms i.e. age, educational qualification, etc. prevailing at the time of his/her initial engagement as temporary part time sub staff.

Allowing such applicants who claim to have worked as temporary part-time sub staff working at the branches/office of the bank, to participate in the selection process shall not confer on them a right to be selected merely on the ground of some relaxations. Such candidates shall have to submit an application and submit his candidature for the post and to pass requisite tests.

- d) All such candidates who have been initially engaged as temporary part-time sub staff on temporary basis after fulfilling eligibility criteria as was applicable at the time of his/her engagement as such temporary part-time sub staff i.e. age, educational qualification and sponsored by Employment Exchange, etc. and are allowed to participate in the "Part Time Sub staff Recruitment Process 2017" if selected, shall complete the minimum qualification of "10th Standard Pass" within two years from the date of selection on probation. Secondly, attempting 10th Standard Examination in the first year of joining on selection will be mandatory. Such candidates, if selected, shall be given a provisional appointment for a period of two years. The appointment shall be liable to be treated as cancelled in case the candidate either fails to attempt the 10th Standard examination in the first year of his joining or fails in the said examination within stipulated period of two years of his/her joining. Resultantly, his/her services will be liable to be terminated without any notice immediately on completion of the period of two years after his/her joining. If selected, the candidate will have to submit an undertaking to this effect at the time of joining and his appointment will be purely temporary and on provisional basis. The candidate will not have any claim for future employment in the Bank.
- e) The daily wagers, whose services are presently engaged purely on temporary basis will be allowed to participate in "Part Time Sub staff Recruitment Process 2017" along with all other candidates, subject to all the aforesaid conditions.
- f) The selected candidate who has education qualification of 10th Standard Pass (i.e. except provisionally appointed candidates) shall be appointed on a probation period of six months and if the performance of the candidate during the probation period is not found satisfactory, the



probation period can be extended as per the terms of the order/offer of employment. If the performance of the candidate is not improved and found not satisfactory during the extended period of probation, his/her services will be terminated forthwith.

- g) All the applicants, including candidates sponsored by the local Employment Exchange and applied online, will have to appear for written examination in Mathematics and English with psychometric test.

Written Test Process:

Selection will be only through the mode of written examination with Psychometric Test strictly on merit. The structure of the examination which will be conducted is as follows:

SN	Topics / Subject	Total Marks	Minimum qualifying marks	Total Time
a)	Written Test			
1	Local language	10	3.5	2 hours
2	Knowledge of English Language	30	10.5	
3	Elementary Arithmetic / Numeral ability	60	21	
	Grand Total	100	35	

* 5% Relaxation in marks to candidates belonging to SC/ST/OBC/PWD/EXS/DXS category, as per Govt. guidelines in vogue, will be admissible.

The above tests except the Knowledge of English Language and local language will be available bilingually i.e. English and local language.

Bank reserves the right to modify the structure of the examination which will be intimated through its website. Other detailed information regarding the examination will be given in an Information Hand-out, which will be sent to the candidates along with the call letter /available for download from Bank's website

The rank of the candidate will be decided as under:

1. The applicants securing minimum 35% marks in written test will qualify for further process of selection. The applicants belonging to SC/ST/OBC/PWD/EXS/DXS category will have 5% relaxation as per extant Govt. guidelines to qualify for further process.
2. The final qualified applicants will be divided into following groups based on their experience and working knowledge, for the post, with Bank of Maharashtra and other Government Institutions and Public Sector Banks.

Group A : All applicants qualified in written test who have worked with Bank of Maharashtra as temporary part time sub staff and are waitlisted for the post of temporary PTS after following recruitment process i.e. sponsored by Employment Exchange, applied in response to Bank's Advertisement.

Group B : All applicants qualified in written test who have worked with Bank of Maharashtra as temporary part time sub staff and were engaged temporarily as PTS after following recruitment process i.e. sponsored by Employment Exchange, applied in response to Bank's Advertisement and have worked for more than 240 days with or without break in a calendar year.

Group C : All applicants qualified in written test who have worked with Bank of Maharashtra as temporary part time sub staff for more than 240 days with or without break in a calendar year.

Group D : All applicants qualified in written test who were sponsored by employment exchange / engaged by the Bank and have worked with Bank of Maharashtra as temporary part time sub staff for more than 90 days with or without break in a calendar year.

Group E : All applicants qualified in written test and have submitted experience certificate of performing duties of cleaning and sweeping from a Government Institution, Public Sector Banks.

Group F : All applicants qualified in written test and not covered in Group A to E (as above).



Within the respective groups of A, B and C ranking of the applicants qualified in the test will be decided on the basis of experience i.e. preference for highest working days. In case of equal experience, applicants will be ranked as per their marks in written test. In case of equal experience and marks in written test, the applicant will be ranked in the order of date of birth.

In case of applicants under Group D, applicant will be given additional two marks in the aggregate of written test marks for every completed year of engagement, subject to maximum of 20 marks. If total aggregate marks after considering engagement exceeds maximum written test marks, his score will be treated as equal to maximum written test marks.

In case of applicants under Group E, applicant will be given additional one mark in the aggregate of written test marks for every completed year of engagement, subject to maximum of 10 marks. If total aggregate marks after considering engagement exceeds maximum written test marks, his score will be treated as equal to maximum written test marks.

The applicants under Group D, E and F will be ranked jointly and in order of their aggregate total marks. In case of equal marks they will be ranked as per Date of Birth.

1. While making selection for the post of permanent Part Time Substaff, applicant qualified under Group A will have first preference, followed by Group B and Group C and thereafter as per common rank for Groups D, E and F.
2. There will be a waiting list of candidates equal to 10% of total number of vacancies in the Zone. The waiting list will be valid for 2 ½ years.

APPLICATION FEE AND INTIMATION CHARGE (Non-refundable)

Category of Applicant	Amount of Fees/Intimation charges [non-refundable]
SC /ST /PWD/EX-SM	Rs. 100/-
Gen / OBC	Rs 400/-

Methods of Payment:

1. Online Payment — Candidates have the option of remitting fees via ONLINE MODE, where the application form is integrated with the payment gateway. The payment can be made using Debit Cards (Rupay / Visa /Master Card / Maestro), Credit cards, Internet Banking, IMPS, Cash cards mobile wallets by providing information as asked on the screen.

Online Registration of Applications: From 10.06.2017 to 24.06.2017

DISCLAIMER:

Instances for providing incorrect information and/or process violation by a candidate detected at any stage of the selection, process will lead to disqualification of the candidate from the selection process and he/she will not be allowed to appear for any exams of the Bank in future. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective affect. The Bank reserves the right to cancel the conduct of this recruitment process without assigning any reason.

Decision of the Bank in respect of all matters pertaining to this recruitment would be final and binding on all candidates

