



# **BANK OF MAHARASHTRA**

`LOKMANGAL` 1501, SHIVAJI NAGAR PUNE-411005

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## **CHARTERED ACCOUNTANTS RECRUITMENT PROJECT - 2014-15** **RECRUITMENT NOTIFICATION**

BANK OF MAHARASHTRA, Leading Listed Public Sector Bank with Head Office in Pune and all India network of branches invites ON-LINE Applications, from candidates for recruitment to the post of Specialist Officers given below.

Bank of Maharashtra, with a network of more than 1900+ branches in India enjoys the presence in 27 states and 2 Union Territories. The total business of the Bank is over ` 2,00,000 Crores. The Bank is committed to augmenting stakeholder value through concern, care and competence. The Bank believes that its manpower, process and mechanism are the key drivers for delivering customer service. The Bank firmly believes that its Human Resources are the most valuable asset and the HR Mission of the Bank is "Creating Competence and Passion for Business Excellence".

Having completed 79 years of our purposeful existence, we are architecting and laying a strong foundation for creating "A Bank of the Future for the Next Century and for emerging as a Financial Conglomerate and as a One-Stop Shop for Financial Services", to deliver mass and class banking experience to our customers

We are looking for talented professionals with winning attitude to be partners in the growth journey of the Bank through shouldering the responsibility, as Specialists Officers in the following Disciplines:

POST CODE	DISCIPLINE	GRADE / SCALE	NUMBER OF VACANCIES
01	Chartered Accountant	MMGS-II	40
<b>GRAND TOTAL</b>			<b>40</b>

**Job Profile:- Handling of Commercial and Retail Credit proposals, Risk Management, Investor Services, Taxation, Treasury, Accounts management, Inspection and Audit.**

**RESERVATION IN POSTS :- WILL BE MAINTAINED AS PER GOVERNMENT GUIDELINES.**

Abbreviations stand for - (MMGS-II) Middle Management Grade Scale-II

SC - Scheduled Caste, ST - Scheduled Tribe, OBC - Other Backward Classes, GEN- General, PWD-Persons With Disability



Candidates are requested to apply on-line between 30.03.2015 to 21.04.2015.

Particulars	Date
Commence of date of on-line application	30.03.2015
Last Date of online application	21.04.2015
Last Date for receipt of copy of online application with enclosures.	30.04.2015
Date of Interview	Will be informed separately.

**SCALE OF PAY :-**

SCALE OF PAY IN MMGS-II	Rs. 19400 – 700/1 – 20100 – 800/10 – 28100
Presently Gross pay for entry level at basic pay of Rs.19400/- is Rs.43000/- approx and the CTC is about Rs. 9.16 lacs p.a. depending upon place of posting.	

At present, apart from basic pay officers are entitled to receive DA, HRA & CCA in a Metropolitan Centre. Allowances may vary depending upon the place of posting. In addition, Quarters facility (in lieu of HRA, wherever provided) for Officers, Conveyance, Medical Aid, LTC and retirement benefits are admissible, as per rules of the Bank, in force from time to time. **The pay scales and other perks under revision as per Industry Level settlements.**

**PROBATION PERIOD :-**

The selected candidate will be on probation for a period of 24 months (Two Years) of active service from the date of his/ her joining the Bank. There is a mandatory provision of executing a Service Bond by selected candidates.

**AGE, QUALIFICATION & WORK EXPERIENCE REQUIRED :- As on 01-04-2015.**

Post Code	Discipline	Age	Work Experience
01	Chartered Accountant in MMGS-II	General-Min. 21 and Max.35 years. Relaxation in age for SC/ST,OBC & PWD candidates as per Govt. guidelines.	Minimum 2 years experience in any Firm/Company/Bank

For the above posts, candidates should produce documents in support of their qualifications and experience in the respective field if any. In addition to the same, Certification/ Diploma in Computer Applications would also be essential provided the same is not covered as subject or one of the subjects at Graduation and/or Post Graduate level.



## **SELECTION PROCEDURE:-**

1. The selection will be through direct interview and/or Group Discussion besides Assessment of Technical and Professional knowledge. Depending on the number of vacancies, candidates fulfilling the eligibility criteria, experience etc. shall be called for a Group Discussion/personal interview in the ratio of 1:3 or as decided by the Bank. The selection of candidates to be called for interview will be strictly as per marks secured in final CA examination. The Bank reserves its right to call for the Interview, candidates otherwise than in the above ratio at its sole discretion. The Bank also reserves its right to conduct / skip group discussions/ preliminary interviews.
- 2.I.Group Discussion of candidates will be conducted to assess the level of communication, clarity, solutions to the problems and adaptability.GD will be of 20 marks and the General candidates has to secure minimum 10 marks; Reserved category candidate has to secure 9 marks in GD to qualify for personal interview.  
  
II.Personal interview of 100 marks shall be conducted to assess the candidate's personality, level of communication, clarity & problem solving innovativeness, level of efficiency, willingness to work in any part of the country, suitability for the post etc. The minimum qualifying marks in personal interview would be 50% for General Category and 45% for Reserved Category. Candidates not clearing the personal interview will not be considered for final selection.
3. Subject to the vacancies available under the respective category, only those candidates who pass the GD and personal interview will be shortlisted for selection.
4. Final merit list of successful candidates will be prepared in order of merit considering marks obtained in GD and in personal interview.
5. The Bank reserves the absolute right to alter, modify or change the eligibility criteria and / or any of the other terms and conditions in this advertisement, including criteria for passing/ method and procedure for selection, if necessary.

**Time Schedule: Commencement of on line application: 30-03-2015 TO 21-04-2015**

**- Last date of receipt of hard copy of application                      30.04.2015**

**Note: 1. The candidates called for Interview will be informed by e-mail/SMS on the address/information provided by them in the application.**

## **CO`NDITIONS**

- (a) The Candidates applying should ensure that they fulfill all eligibility criteria. Their admission to all the stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria mentioned in this advertisement. Bank will take up verification of eligibility conditions with reference to documents submitted by the candidate only after the candidate has qualified in the interview.
- (b) Pre-requisites are minimum and mere possession of the same does not entitle the candidate to be called for selection process. Considering the experience, the candidates will be shortlisted for selection process.
- (c) If any false/incorrect information furnished by the candidate is detected at any stage of recruitment process, his/her candidature will not be considered.



- (d) If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information, he/she will be disqualified and if appointed, shall be liable for dismissal from the Bank's service without any notice or assigning any reasons whatsoever.
- (e) The decision of the Bank in all matters relating to recruitment shall be final and no individual correspondence will be entertained. Applications received after due date will not be entertained. **The Bank is not responsible for any postal delay.**
- (f) The recruitment in Bank of Maharashtra is done strictly as per merit in a systematic way. Canvassing in any form will disqualify a candidate.
- (g) The Bank reserves the right to cancel the Recruitment through this Advertisement fully or partly on any grounds and such decision of the Bank will not be notified or intimated to the candidates.
- (h) Employees working in Government /Semi-Government Undertaking will have to produce No Objection Certificate at the time of interview.
- (j) The application must be submitted on line through Bank's website [www.bankofmaharashtra.in](http://www.bankofmaharashtra.in).
- (k) Date of birth as per Secondary School Certificate (SSC) and age **as on 01.04.2015** should be mentioned.
- (l) Appointment of selected candidate is subject to his/her being declared medically fit as per the requirement of the Bank. Such appointment will also be subject to the Service & Conduct Rules of the Bank.
- (m) The selected candidate will be on probation for a period of Two **years** from the date of joining. Their confirmation in the Bank's service will be decided in terms of the provision of the Bank of Maharashtra (Officers) Service Regulations.
- (n) Candidates applying under reserved category should submit the related certificates in the format prescribed by the Government of India. Relaxation in age will be given to the reserved category candidates as per extant guidelines of Government of India.
- (o) Print copy of on line application with attested copies of certificates in support of age, qualifications & experience etc. should be submitted to **The Asstt. General Manager (IR &HRD) Bank of Maharashtra 'Lokmangal' 1501, Shivaji Nagar Pune-411005** so as to reach **on or before 30-04-2015**. Post applied for must be written on the envelope clearly. Applications received after due date (for whatsoever reason) shall not be entertained.

Place: PUNE

Date: 25-03-2015

SD/-   
Asstt. General Manager

IR and HRD

