

**PRE-BID MEETING MINUTES HELD ON 14<sup>TH</sup> AUGUST 2009 FOR BANK OF MAHARASHTRA'S  
FORT BRANCH'S CIVIL, FURNISHING & ELECTRICAL WORK**

SR.NO.	QUERY	REMARKS
1	ITEM NO. J-6 DEMOLITION	It also includes removing of existing P.O.P False Ceiling at 9'.0" & 11'.0" level with necessary scaffolding which was not mentioned in the tender specification on page no.119.
2	WORKING HOURS	The working hours for executing work will be between 4.30P.M. To 12.00 A.M. subjected to necessary permission from the Bank, Police Station etc. The Contractor should take care that no complaints arise from neighborhoods.
3	BMC LIAISON WORK	The contractor should refer clause no. 69 on page no. 31
4	ITEM NO. J-1 VITRIFIED FLOORING	Asian Make Evita. (Refer page no.95) The Tiles should not be laid on existing flooring.
5	FURNITURE WORK	Refer clause 3 on page no. 9 : "The Contractor will have to carry out loose items in his workshop and bring the finished goods in the Banks premises after Office Hours between 7.00 P.M. To 7.00 A.M. & on Sunday subject to Bank's Approval & Police permission and complete the job in stipulated time." Curvature counter finishing work can be done at site on Saturday/Sunday or Bank Holidays; but contractor should see that there should not be inconvenience for staff as well as customers on working days. The contractor should co-ordinate with electrical contractor for necessary electric & networking connection. The contractor should take necessary permission from branch head.
6	CHAIRS & COMPACTORS	ONLY GODREJ not any Equivalent.
7	PLYWOOD	Preferably single brand to be used as per list of approved materials on page no. 90
8	BASIC RATES MENTIONED IN SPECIFICATIONS	THE RATES ARE INCLUSIVE OF ALL TAXES, INCLUDING LOADING-UNLOADING.
9	CONTRACTOR'S SUPERVISOR	The contractor's supervisor should take necessary care for covering computers/printers by way of plastic sheets to avoid damages. He should be present in the morning & check necessary cleanliness & stacking of materials to avoid inconvenience to staff & customers. He can leave the premises only after branch head's permission. Electrical contractor/contractor's supervisor should see that the necessary electrical connectivity & data connectivity should be restore before branch operations. He should be present in banking hours to attend necessary problems. There should not be any loose or hanging wires.
10	ITEM NO. F-8 : CHANDELIER	Basic Cost for Chandelier Rs. 4000/-