

 <p>बैंक ऑफ महाराष्ट्र Bank of Maharashtra भारत सरकार का उद्यम एक परिवार एक बैंक</p>	<p>Human Resources Management Department मानव संसाधन प्रबंधन विभाग Head Office: LOKMANGAL,1501,SHIVAJINAGAR,PUNE-5 प्रधान कार्यालय: लोकमंगल, 1501, शिवाजीनगर, पुणे-5 टेलीफोन / Tel: 020-25614272 ई-मेल / E-Mail: bomcowelfare@mahabank.co.in</p>	 <p>75 Azadi Ka Amrit Mahotsav</p>
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No. AX1/HR/Welfare/Cir.11/2023-24

Date: 06.04.2023

ALL BRANCHES / OFFICES OF THE BANK

Madam/Sir,

Req: - Group Mediclaim Policy for the year 2023-24

This has reference to HRM circular No. **AX1/HR/Welfare/Cir.222/2022-23** dated 06.03.2023 regarding punching of application for Group Mediclaim Policy 2023-24. As per circular, the online application utility in HRMS portal was made available from **06.03.2023 to 22.03.2023**.

On request of few employees/retirees who have missed the chance to apply to avail the benefit of the scheme in the above mentioned period, bank has requested Oriental Insurance Co. Ltd. to provide another chance for employees/retirees to apply. Considering the request of Bank, Oriental Insurance Co. Ltd has permitted to extend the time line for online application / punching of data up to 25.04.2023 subject to following conditions.

1. The online application utility in HRMS portal will be made available from **06.04.2023 to 25.04.2023**.
2. Willing employees/retirees those who have missed the chance to apply may do so by paying **full premium**.
3. Actual Coverage will start from 01.05.2023 for the existing members of Group Mediclaim Policy and for new members coverage will start from 01.06.2023.
4. No claim shall be admissible during the break period i.e. for the period of 01.04.2023 to 30.04.2023.

Application form for Group Mediclaim Policy has been made available in HRMS. The link is as under:

HR@1CLICK - WELFARE REQUESTOR - WELFARE TYPES - SELECT "BOM March Policy" from drop down

Individual's account no. mentioned in the application (Pension / Salary Account) will be debited with the amount of premium on **27.04.2023**. **All are requested to maintain sufficient balance in their accounts till their account is debited.** In case of insufficient balance, the policy in respect of the concerned shall not be renewed. No follow up will be made with employees whose renewal has failed due to insufficient balance and no further extension will be allowed.

The employees, who wish to discontinue the policy, should not punch their data and need not convey about their discontinuation. Automatic renewal of Policy is not allowed in the system.

All other terms and conditions of the policy shall be as per the circular mentioned above.

All the Branch Managers / Zonal Heads / Departmental Heads are requested to bring this circular to the notice of all the employees including retired employees.

Yours faithfully

(K. Rajesh Kumar)
General Manager
HRM